

**ADDENDUM #1**  
**Question and Answer Document**

**RFA # 20206 / Grants Gateway # DOH01-EWPH2R-2023**

**New York State Department of Health**  
*Center for Community Health*  
*Division of Nutrition*  
*Bureau of Child and Adult Care Food Programs*  
*Eat Well Play Hard in Child Care Settings*

The Question and Answer document originally posted on 11/15/22 has been updated to add clarification.

**QUESTIONS AND ANSWERS**

**SECTION I. INTRODUCTION**

**Question 1:** The letter notes that this is a grant for the Capital and Lower Hudson Valley Regions of New York State, but our organization covers Jefferson and Lewis counties. Would our facilities in Fort Drum, NY 13602 be eligible to participate in this program?

**Answers 1:** Please refer to section I.C. of the RFA. The Department anticipates awarding two (2) contracts to implement EWPHCCS in the Capital and Lower Hudson Valley Regions of New York State. Also see RFA Addendum #1 for additional information.

**Question 2a:** Our organization is in Wayne County. Can we apply for this RFA?

**Question 2b:** Our organization is in Oneida County. Can we apply for this RFA?

**Question 2c:** Our organization is in Bronx County. Can we apply for this RFA?

**Question 2d:** Our organization is in New York County. Can we apply for this RFA?

**Answers 2a-2d:** Please refer to section I.C. of the RFA. The Department anticipates awarding two (2) contracts to implement EWPHCCS in the Capital and Lower Hudson Valley Regions of New York State. Also see RFA Addendum #1 for additional information.

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### **QUESTIONS AND ANSWERS**

*Questions below were received by the deadline announced in the RFA. The New York State Department of Health (NYSDOH) is not responsible for any errors or misinterpretation of any questions received.*

The responses to questions included herein are the official responses by the State to questions posted by potential bidders and are hereby incorporated into the RFA # 20206. In the event of any conflict between the RFA and these responses, the requirements or information contained in these responses will prevail.

#### **PROGRAM QUESTIONS:**

#### **SECTION I. INTRODUCTION**

**Question 1:** The letter notes that this is a grant for the Capital and Lower Hudson Valley Regions of New York State, but our organization covers Jefferson and Lewis counties. Would our facilities in Fort Drum, NY 13602 be eligible to participate in this program?

**Answers 1:** No. Please refer to section I.C. of the RFA. The Department anticipates awarding two (2) contracts to implement EWPHCCS in the Capital and Lower Hudson Valley Regions of New York State. No other areas are eligible. See RFA Addendum 1.

**Question 2a:** Our organization is in Wayne County. Can we apply for this RFA?

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**Answers 2a-2d:** No. Please refer to section I.C. of the RFA. The Department anticipates awarding two (2) contracts to implement EWPHCCS in the Capital and Lower Hudson Valley Regions of New York State. No other areas are eligible. See RFA Addendum 1.

**Question 3:** On page 5 it states that applicants can only apply for one region and must apply for the total amount of funding available for that region. If an applicant is funded for EWPHCCS from the previous round of funding and is the current lead in a different region does that mean they cannot apply for this grant opportunity? If we can apply, could we apply for both regions in one application as there is no way to submit two applications in grants gateway?

**Answer 3:** Please refer to Sections I.C. and II.A. of the RFA. Applicants can only apply for one region. Applications with more than one region will be disqualified. If an applicant is currently funded from an award based on the original release of the EWPHCCS RFA for the current period, then they cannot apply for another region during the same period or they will be disqualified. See RFA Addendum 1.

**Question 4:** On page 5 it states that applicants can only apply for one region and must apply for the total amount of funding available for that region. Could a current EWPHCCS organization be a subcontractor in the application by another organization applying for the LHV or Capital Region?

**Answer 4:** Yes. An organization that is currently receiving EWPHCCS Program funding as a prime Contractor for EWPHCCS services provided in any region of the State may provide services as a subcontractor to another organization as prime Contractor under a Contract awarded pursuant to this RFA, provided that (a) the prime Contractor funded pursuant to this RFA performs services under its Contract that represents a greater percentage of the approved budget under its Contract than any individual sub-contractor and (b) each subcontractor and each subcontract funded pursuant to this RFA is subject to approval by the Department. Please see RFA Section III. (Project Narrative/Work Plan Outcomes), A. (Role of Sponsor Agency), last two paragraphs; and Section V. (Completing the Application), A. (Application Format/Content), under "Program Specific Questions", 4. (Program Activities), clauses L, M, N and O (Staffing and deliverables clauses with respect to RDs, Farm to Preschool Coordinators, Center Recruitment Coordinators, and Project Managers, respectively).

## **SECTION II. WHO MAY APPLY**

**Question 5:** Are CACFP day care home sponsors eligible to apply?

**Answer 5:** Day care home sponsors participating in the Child and Adult Care Food Program (CACFP) are eligible to apply as long as they meet the minimum requirements set forth in section II.A. of the RFA.

**Question 6:** Our organization is considered an Independent Center for the purpose of CACFP sponsorship. Are we eligible to apply?

**Answer 6:** Please refer to Section II.A. of the RFA. Organizations considered Independent Centers are not eligible to apply and will be disqualified.

**Question 7:** Section II.A. of the RFA states that eligible organizations must be in good standing with the NYS CACFP and NYS OTDA. How do we know if our organization is “in good standing”?

**Answer 7:** Applicants are “in good standing” with NYS CACFP if they have not been and are not about to be identified as seriously deficient, have not received a proposal to terminate from CACFP, and have no corrective actions pertaining to administrative capability, fiscal integrity, or accountability. Please refer to Section II.A. of the RFA. Applicants with CACFP serious deficiencies, proposals to terminate, or corrective actions pertaining to administrative capability, fiscal integrity, and accountability will be disqualified.

Applicants are “in good standing” with NYS OTDA if they do not have any unapproved corrective action plans pertaining to SNAP-Ed contract deficiencies. Please refer to Section II.A. of the RFA. Applicants whose corrective action plans pertaining to SNAP-Ed contract deficiencies that have not been approved within the past seven years will be disqualified.

## **SECTION IV. ADMINISTRATIVE REQUIREMENTS**

**Question 8:** I have read all the instructions including the grants gateway manual and I can’t find the link to apply for this grant. How do I find the Apply for Grant Opportunity button to initiate an application?

**Answer 8:** Please refer to Section IV.E of the RFA. Applicants must follow the instructions listed to apply for this opportunity:

## **ATTACHMENT TO QUESTIONS AND ANSWERS DOCUMENT**

Please refer to section IV.C. of the RFA. Potential applicants are strongly encouraged to submit a letter of interest listing the target areas where they propose to work. There were no regions identified in the letter(s) of interest that were submitted by the due date listed on the cover page of the RFA.